MADIGAN FOUNDATION

PRIVACY POLICIES

I. Policy and Purposes

This document represents the policy of The Madigan Foundation (the "Foundation") with respect to the disclosure, retention, and destruction of personal information and other information related to donors, friends of the Foundation, or users of the web site of the Madigan Foundation (http://www.madiganfoundation.org).

The privacy of individuals is very important to us. Our ongoing commitment to the protection of your privacy is essential to maintaining the relationship of trust that exists between donors and the foundation. This policy describes the types of information that we may collect from you when you donate, use our web site and communicate with us.

II. Key Policies

A. <u>Retention of Donor Information</u>:

The Madigan Foundation will not sell or transfer donor lists or information or otherwise disclose information about donors or gifts to other organizations. Donors who wish to remain anonymous are welcome to do so and their wishes will be noted and honored.

B. <u>Permission to use Personal Information</u>

You will be asked in advance if we may use your name and personal information on our web site or in other promotional materials. With your permission, your name and contact information can be provided to additional charities designated by the Foundation. If you do not wish to share your name and contact information with other charities in the future, you can contact the Foundation. We will not sell your personal information to telemarketers or marketing companies.

C. Adherence to Donor Bill of Rights

The Foundation has adopted the accepted industry practice; issued by the Association of Fundraising Professionals called <u>the Donor Bill of Rights</u>. To assure that donors and prospective donors can have full confidence in the Madigan Foundation, our donors will have the following rights:

Donor Bill of Rights

- I. To be informed of the organization's mission, of the way the organization intends to use donated resources, and of its capacity to use donations effectively for their intended purposes.
- II. To be informed of the identity of those serving on the organization's governing board, and to expect the board to exercise prudent judgment in its stewardship responsibilities.
- III. To have access to the organization's most recent financial statements.
- IV. To be assured their gifts will be used for the purposes for which they were given.
- V. To receive appropriate acknowledgment and recognition.
- VI. To be assured that information about their donation is handled with respect and with confidentiality to the extent provided by law.
- VII. To expect that all relationships with individuals representing organizations of interest to the donor will be professional in nature.
- VIII. To be informed whether those seeking donations are volunteers, employees of the organization or hired solicitors.
- IX. To have the opportunity for their names to be deleted from mailing lists that an organization may intend to share.
- X. To feel free to ask questions when making a donation and to receive prompt, truthful and forthright answers."
- III. Use of the Madigan Foundation Web Site Information and Donor Information
- A. <u>Communications to Donors and Uses of Personal Information</u>

We use your personal information only to send email alerts, to answer your requests; to process your membership application; etc. When we send out communications to donors concerning Foundation activities, updates to our web site etc. the recipient may opt-out of receiving further communications. A link will be provided at the bottom of each message for this purpose.

B. <u>The Madigan Foundation Web site</u>

We may also use your information as part of tracking the number of visitors to our website and the most popular web pages or subpages. We may also use session cookies to provide you with the information and features you are particularly interested in. Cookies are small files that identify you so that the site content is personalized for you.

The Foundation's web site uses Secure Sockets Layer (SSL) technology to keep your personal information as secure as possible and protect against the loss, misuse and alteration of the information under our control. Credit card information will be retained only to document

contributions and as required by law. We will not provide, sell, or rent email addresses to anyone outside the organization. If we link to an external site, we are not responsible for their privacy policies

C. <u>Amendments to the Privacy Policy</u>

Communication technology is constantly evolving. We may amend this privacy policy from time to time; we will post a notice on our website if we modify the privacy policy. By continuing to use the website after this notice is posted, you will be deemed to have agreed with the amended privacy terms.

D. <u>Contacting the Foundation</u>

If you have concerns or would like to access or change your personal information, you may contact us at <u>info@madiganfoundation.org</u>; write to us at PO Box 97215, Lakewood, WA 98497-0215. We may ask to verify your identity and all changes must be consistent with local laws or other legal requirements.

IV. Future Organizations

Should the Madigan Foundation merge or sell its assets, the acquiring organization will be subject to this privacy policy

ADOPTION DATE BY THE BOARD OF DIRECTORS